

## We Can 'Jig' any Job

A 'jig' is a production aid designed by our staff to assist participants in producing a top quality product.

The simplest jig is one we use for counting. Most people have it in their fridges. It's an egg carton.



*Shaped wooden block and vise to connect plastic dowels to cabinet hinges*

From two-handed debarking knives to cut-out chloroplast sheets (which aid visually impaired participants), custom jobs often require custom jigs. We've created jigs for producing ceramic tile displays, assembling hinges, meticulously applying contact labeling to products and many more tasks. Test our ingenuity with a job for your company.



*Shaving corners off commercially produced square plastic caps*

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## How to Cosmo-Source

Call Cosmo at 306-664-3158 and ask for Contracts Division to inquire about sending a job our way. We provide quotes.

Or

Schedule a tour of our facility to view the variety of jobs that we do for businesses in Saskatoon and Area

Or

Invite a Cosmo representative to tour your operation to help access which internal processes may be ideal for Cosmo-Sourcing to increase your productivity and profitability.



***Cosmo-Sourcing  
For Your Business***

*Opportunity Lives Here!*



## Cosmo-Sourcing

Cosmo provides a wide variety of services to businesses and organizations through our Contracts Division. When customers choose to have Cosmo do a job for them instead of doing it themselves or having it outsourced off-shore, we call that Cosmo-Sourcing.



*Cosmo-Sourcing can help your business thrive*

Contracting with Cosmo can improve quality, increase productivity and reduce costs for your company while providing meaningful activity for adults with intellectual disabilities.

While many of our customers integrate our activities into their regularly executed production plans, we are often called to perform special orders.

Our participants enjoy the variety of jobs that are sent our way.

## Innovative Solutions for Your Business

We work with customers to add value to their operations. This may take the form of assembling cabinet hinges, sorting and packaging items, or taping inserts into publications. We often work with very high volumes.

Our customers evaluate their internal processes and often Cosmo-source tasks so their staff members can be assigned to higher value responsibilities. Many customers buy in bulk to be cost effective but lose productivity with highly paid staff organizing and packaging commonly used sets of parts. Our participants are experts at sorting and packaging.

### Environmental Responsibility

We dry brush, soak, wash, dry and bag plant pots for agricultural companies (Ag Canada, Agrisoma, Bayer, CPS Canada, Dow Chemical, Metabolix Oil Seeds, NRC) which keeps material out of the landfill and helps companies to meet the goal of operating in an environmentally sustainable manner.

### Last Minute Changes

Address Change.... Misprinted labels.....  
Misprinted product information.... Award Won and you want your product labelled to spread the great news..... Nutritional change on product and label needs to be revised –  
***Have Cosmo re-label your product for you!***

### Mail Preparation

We insert, label, fold, bundle, apply postage, seal and mail printed material for distribution.

### Packaging

***Sangster's:*** Shrink wrap vitamins, shampoo, conditioner, and other natural products. Affix sticker to package.

***Superior Cabinets:*** Package set numbers of product into bags and heat seal such as clips and screws.

***Potash Corp:*** Dismantle large potash pieces into sample sizes, bag, staple cardstock saddles onto bag

***Acquifer:*** Assemble tubes, butt splices and instruction sheets into bags and heatseal

***Great Western Brewery-*** Package various promotional items such as glasses into boxes, t-shirts into poly bags etc.

***Norac:*** Packaged large and small wire ties into bags, assembled a kit, sealed bag, labeled, and boxed

### Assembly

***Federated Coop:*** Applying magnetic strips to notepads, double sided tape to store hangers, assembled business card boxes

***Sask Energy-*** Wiring tags

***City of Saskatoon:*** Placing glue dots on folders to promote a new neighborhood in Saskatoon, we assembled the package that included a dvd, bagged, sealed, then shrink wrap the product

***Buckwold's-*** Assembled tile samples for retail stores

Other assembly jobs have included:  
Assembling tire strips and beads on to wires to create tire mats, stringing or wiring tags of various lengths, assembling various nuts and bolt kits.